



Wilson Boosters Funding Request Form

After completing this form, turn it into the Booster Club mailbox in Main Office or Email to: funding@wilsonboosterclub.com

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|---|-------------------|--------------------|
| Date: | Amount Requested: | Date Funds Needed: |
| Request From: | | |
| Contact Name: | Email: | Phone: |
| Coach / Advisor: | | |
| Parent Liaison: | | |
| (1) Please attach a roster of the students involved in this team/club/organization (include parent names). | | |
| (2) Funding Request Summary | | |
| (3) Have you done any fundraisers? Plans for Future Fundraisers? Please summarize your fundraising plans including amount of funds raised to date. | | |
| (4) In what way do you currently support OR are planning on supporting the Booster Club's fundraising events? (Concessions, Christmas Tree Sales, Membership) | | |

Additional Instructions/Requests

1. Attach a summary of funding request including estimates for each item (details of how the funding will be spent).
2. Once the item(s) are purchased, please provide Booster Club with a receipt or order confirmation within 30 days.
3. If scholarship or funded amounts are not used in full (FOR INTENDED PURPOSE) please notify Booster Club immediately.

General Expectations for all Teams/Clubs/Organizations Making Funding Requests

1. **Parent Liaison** name is required from your Team/Club/Organization who will be responsible for establishing a method of communication between parents/guardians and members of the group.
2. It is a requirement that either at least **50% of your parent/guardians have a current annual membership** with the Wilson Booster Club OR you show the effort made to advertise and encourage Wilson Booster membership to your team or organization.
3. Funding requests require demonstration of **active participation in Booster Club events**. These events include:
 - a. Staffing Concessions at all Home Games/Events
 - b. Committing time at the Christmas tree lot
 - c. Volunteering at other Booster Club events

Funding Guidelines

The Wilson Booster Club will consider all Funding Requests, and typical guidelines are below. Our mission is to support sports and clubs at Wilson High. We want to work with your group so if you have any questions please contact: funding@wilsonboosterclub.com.

The following requests are typically approved by Boosters:

- Equipment that is above what PIL funds/will replace
- Tournament Fees (one per year)
- Expert coach/teacher/class
- Student Scholarships (sports fees)

The following types of items are typically funded outside of Boosters:

- Personal apparel; clothing that doesn't belong to school
- Uniforms, unless a non-PIL "club"
- Food/Dinners
- Items that have already been purchased
- Trips that aren't associated with league play

2019/20 Booster Meeting Schedule

Booster Meeting

October 7
December 9
February 10
March 9

Funding Request Due

September 23
November 22
January 28
February 24

Booster Meeting

April 13
May 11
June 1

Funding Request Due

March 30
April 27
May 18